

Minutes
Town of Lake Park, Florida
Special Call Commission Meeting
September 22, 2004 7:30 p.m.
Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Special Call Commission Meeting on Wednesday September 22, 2004 at 7:35 PM. Present were Mayor Castro, Vice Mayor Balius, Commissioners Carey, Daly and Garretson, Town Manager Doug Drymon, Town Attorney Tom Baird and Interim Town Clerk Stephanie Thomas.

Mayor Castro led the Invocation.

Vice Mayor Balius led the Pledge of Allegiance.

Interim Town Clerk Stephanie Thomas performed the Roll Call.

ADDITIONS/DELETIONS

None

Motion: **A motion was made by Vice Mayor Balius to approve the September 22, 2004 Agenda; Commissioner Daly made the second.**

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0.

PRESENTATIONS:

None.

PUBLIC COMMENTS

The following person(s) addressed the Commission:

Genanne Doughty-7th Street- Commended the Town Commission, Palm Beach County Sheriffs Office for their community action following Hurricane Frances. Would like to set up a Volunteer board for Hurricane Preparedness.

Bert Bostrom- 1451 Flagler Boulevard stated that Gary Jackson send a personal thanks to the Public Works Department for their diligence on Gateway Road after the hurricane. She publicly announced that there will be Soccer registration on 7th Street across from the ball fields on Saturday, September 25, 2004.

CONSENT AGENDA

Commission Meeting Minutes of August 18, 2004.

Motion: **A motion was made by Vice Mayor Balias to approve the Consent Agenda; Commissioner Garretson made the second.**

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balias	X		
Mayor Castro	X		

Motion passed 5-0.

ORDINANCES ON FIRST READING

ORDINANCE NO. 18-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A MILLAGE RATE FOR THE TOWN OF LAKE PARK FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL TAXABLE REAL AND TANGIBLE PERSONAL PROPERTY IN THE TOWN OF LAKE PARK FOR FISCAL YEAR 2004/2005; PROVIDING FOR AN EFFECTIVE DATE.

Public Hearing opened.

No speakers.

Public Hearing closed.

Motion: **A motion was made by Vice Mayor Balias to approve Ordinance 18-2004; Commissioner Garretson made the second.**

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson		X	
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 4-1.

Commissioner Garretson expressed that he is in favor of lowering the millage rate.

ORDINANCE NO. 19-2004

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING THE TOWN BUDGET AND APPROPRIATING VARIOUS FUNDS FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; PROVIDING FOR AN EFFECTIVE DATE.

Public Hearing opened.

No speakers.

Public Hearing closed.

Motion: A motion was made by Vice Mayor Balius to approve Ordinance 19-2004; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

RESOLUTION NO. 51-09-04

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AUTHORIZING THE TOWN OF LAKE PARK TO ADOPT THE REVISED UNIFIED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Public Hearing opened.

No speakers.

Public Hearing closed.

Motion: A motion was made by Vice Mayor Balius to approve Resolution 51-09-04; Commissioner Garretson made the second.

Vote on Motion:

Commission Member	Yes	No	Other
Commissioner Garretson	X		
Commissioner Daly	X		
Commissioner Carey	X		
Vice-Mayor Balius	X		
Mayor Castro	X		

Motion passed 5-0

DISCUSSION AND POSSIBLE ACTION:**Special Call Meeting Date for the Second Reading/Adoption of the Budget.**

There was consensus to set the meeting date for Wednesday, September 29, 2004.

Consensus to Extend Special Pay through September 7, 2004 for Lake Park Emergency Staff.

There was consensus among the Commission to approve \$1,300.00 for non-exempt employees who worked on September 7, 2004.

Board Appointment for the Lake Park Harbor Marina Advisory Board.

Mr. Jim Knox was appointed by a 3-2 vote.

Authorize the Mayor to sign the Financial Report.

There was consensus to authorize the Mayor to sign the State of Florida Annual Local Government Financial Report for the fiscal year 2002-2003.

Future Agenda Items

- Boys & Girls Club of the Palm Beach County
- Review of the Code as it pertains to fences in the front yard and in easements.
- Discussion of the presentation of Proclamations and Thank you letters for those who assisted the Town.
- Proclamations for Paul Carlisle and the Public Works Department.

COMMENTS BY COMMISSION, TOWN MANAGER AND TOWN ATTORNEY**Mayor Castro**

Publicly commended staff, Palm Beach County Sheriff's Office, volunteers, Town of Palm Beach, Florida Power and Light (FPL) and all other agencies that supported Lake Park during and after the devastation of Hurricane Frances. Mayor Castro thanked Captain Carroll and Captain Berkery for providing outstanding service to the Town of Lake Park.

Mayor Castro expressed empathy towards the persons that were affected by the hurricane; however he requested that they have patience. He voiced his disappointment with Ashbritt, the contractors that were to assist the Town with the clean up.

Vice-Mayor Balias

Vice Mayor Balias thanked the Veterans of Foreign Wars (VFW), the American Legion, the American Red Cross and everyone that provided support to the Town. He addressed the damages within the Towns' boundaries. Vice Mayor indicated that the most complaints pertained to the lack of garbage and refuse removal. He expressed his concern with the lack of progress at the Lake Park Harbor Marina. Vice Mayor Balias noted that there will be a meeting with the City of Palm Beach Gardens at 7:00 p.m. on October 7, 2004.

Commissioner Carey

Commissioner Carey indicated that he wants to see the code enforced as it pertains to trees in the swales and in easements. Commissioner Carey stated that the Town needs to encourage FPL to keep up with the regular maintenance of the trees that are under power lines; however if they cannot do this the Town needs to look into prohibiting trees in the easements.

Commissioner Garretson

Commissioner Garretson stated that he would like to implement a written emergency plan, composed of special needs, contact numbers for volunteers and emergency measures. Commissioner Garretson would like to honor Paul Carlisle and Public Works with Proclamations.

Commissioner Daly

Commissioner Daly agreed with Commissioner Garretson's idea of implementing an emergency list. He would like staff to draft a letter of appreciation and proclamations to people that went over and beyond the call of duty. Commissioner Daly requested that the staff look into purchasing a generator that will provide power to the Town in the event of another emergency.

Town Attorney

Town Attorney Baird stated that the Kelsey Club hearing had ended prior to the Commission Meeting. He indicated that written closing statements are to be expected in the week to follow.

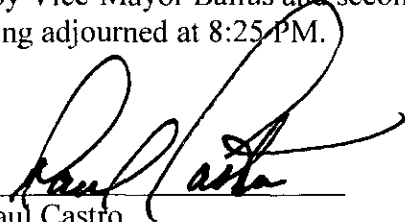
In response to a request from the Town Attorney, there was consensus among the Commission to direct staff to draft a letter to the Gehring Group requesting to add Town Attorney Thomas Baird's law firm to the defense list in the event that suits are brought up against the Town.

Town Manager

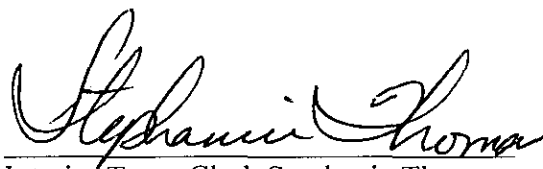
Town Manager Drymon introduced the Community Development Director Larry Szykowski to the Commission. Town Manager Drymon indicated that Calvin, Giordano & Associates are in the process of bringing Mr. Szykowski up to speed with the Lake Park Community Development Department and current projects.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Balias and seconded by Commissioner Daly, and by unanimous vote, the meeting adjourned at 8:25 PM.



Mayor Paul Castro



Interim Town Clerk Stephanie Thomas



Approved on this 6th day of October 2004.



Town of Lake Park Public Comment Card

①

Meeting Date: Sept. 22, 2004

**CARDS MUST BE SUBMITTED BEFORE THE ITEM IS
DISCUSSED!**

*****3 MINUTE TIME LIMITATION ON ALL COMMENTS*****

Name: Genanne Doughty

Address: 1008 Seventh Street

I would like to make comments on the following AGENDA ITEM(S):

I would like to make comments on the following NON-AGENDA ITEM(S):

Commissioner Commendations

INSTRUCTIONS: PLEASE FILL OUT THIS CARD, INCLUDING NAME AND ADDRESS, AND GIVE TO THE TOWN CLERK. THE MAYOR WILL CALL YOUR NAME WHEN IT IS TIME FOR YOU TO SPEAK. *Comments must be limited to no more than three minutes per individual.*



Town of Lake Park Public Comment Card

Meeting Date: Sept. 22, 2004

**CARDS MUST BE SUBMITTED BEFORE THE ITEM IS
DISCUSSED!**

*****3 MINUTE TIME LIMITATION ON ALL COMMENTS*****

Name: Gerianne Doughty

Address: 1008 Seventh Street

I would like to make comments on the following **AGENDA ITEM(S)**:

I would like to make comments on the following **NON-AGENDA ITEM(S)**:

Plea for volunteers - Disaster Preparedness
" " " - Boards

INSTRUCTIONS: PLEASE FILL OUT THIS CARD, INCLUDING NAME AND ADDRESS, AND GIVE TO THE TOWN CLERK. THE MAYOR WILL CALL YOUR NAME WHEN IT IS TIME FOR YOU TO SPEAK. Comments must be limited to no more than three minutes per individual.



Town of Lake Park Public Comment Card

Meeting Date: Sept. 22, 2004

**CARDS MUST BE SUBMITTED BEFORE THE ITEM IS
DISCUSSED!**

*****3 MINUTE TIME LIMITATION ON ALL COMMENTS*****

Name: Genanne J. Doughty

Address: 1008 Seventh Street

I would like to make comments on the following **AGENDA ITEM(S)**:

I would like to make comments on the following **NON-AGENDA ITEM(S)**:

The terrific covering our police force had here
during the emergency of Frances

INSTRUCTIONS: PLEASE FILL OUT THIS CARD, INCLUDING NAME AND ADDRESS, AND GIVE TO THE TOWN CLERK. THE MAYOR WILL CALL YOUR NAME WHEN IT IS TIME FOR YOU TO SPEAK. Comments must be limited to no more than three minutes per individual.



Town of Lake Park Public Comment Card

Meeting Date: 9/22/04

**CARDS MUST BE SUBMITTED BEFORE THE ITEM IS
DISCUSSED!**

*****3 MINUTE TIME LIMITATION ON ALL COMMENTS*****

Name: Beet Boston

Address: 1451 Flagler Blvd

~~I would like to make comments on the following~~ **AGENDA ITEM(S):**

~~I would like to make comments on the following~~ **NON-AGENDA ITEM(S):**

Thank you to PW for Gary Jackson &
sign up for Soccer

INSTRUCTIONS: PLEASE FILL OUT THIS CARD, INCLUDING NAME AND ADDRESS, AND
GIVE TO THE TOWN CLERK. THE MAYOR WILL CALL YOUR NAME WHEN IT IS TIME FOR
YOU TO SPEAK. Comments must be limited to no more than three minutes per individual.

Unit ID and Name: 200197 Lake Park

Financial Officer Name: Cynthia R. Sementelli

Financial Officer Title: Finance Director

Mailing Address: 535 Park Avenue

City Address: Lake Park

State: FL

Zip Code: 33403

Email Address: csementelli@lakeparkflorida.gov

Phone Number: (561) 881-3350

Phone Extension:

Contact Person's Name: Cynthia R. Sementelli

Contact's Phone Number: (561) 881-3350

Contact's Extension:

FAX Number: (561) 881-3358

Certification

We the undersigned certify, to the best of our knowledge, that the information reported herein or submitted electronically is accurate and complete.

Name: Paul W. Castro

Title: Mayor

X Signature of Chairman of Government Board (required)

Cynthia R. Sementelli

Name: Finance Director

Title:

X Signature of Chief Financial Officer (required)

FORM DFS-AI-401 (Rev. 10/28/2003)

Was Annual Financial Report filed electronically?
☐ Yes ☒ No

If yes indicate method:
☐ FTP ☐ Diskette

Date completed Audit Report was received: / /

State Use Only
 AFR Tracked
 Audit Tracked
 Rev/Exp
 Complete

Has the local governmental entity reported herein expended any funds received from the State of Florida newspaper, magazine, direct, mail, radio, television, or outdoor advertising in support of, or in opposition appearing on the ballot? (Reference Section 78, Chapter 2002-402, Laws of Florida. See memorandum of this reporting package.) ☐ YES ☒ NO

Financial Condition Information
 Amount of outstanding long-term debt: \$ 20,547,550
 (As of the end of fiscal year ended 09/30/2003. The term "long-term debt" means any agreement or series of money, which, at inception, contemplate terms of payment exceeding 1 year in duration)

Have you experienced a financial emergency in fiscal year ended 2003?
 If yes, have you complied with Section 218.503(2), Florida Statutes?
 (ie: Have you reported a financial emergency if there has been one?)
 Use separate page for response if needed.

State of Florida
 Annual Local Government Financial Report
 Fiscal Year 2002-2003

Department
 Bureau
 200 E. C
 Tallahas

Cities and Municipalities Only

Enter the utility service tax rates for the following:

Electricity	10%
Telecommunications	7%
Water	10%
Natural Gas	1%
Cable Vision	
Fuel Oil	
Propane	
Other	

Original sent to
 Cindy Sementelli on 9/23/04.

Expenditures - Fiscal Year Ended 2002									
Unit ID:	200197	Local Government Name:		Lake Park		Fund Groups			
Account Description	Acct Code	Obj Code	General Code	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Pension
Legislative	511	10	32,250	-	-	-	-	-	-
Legislative	511	30	28,642	-	-	-	-	-	-
Executive	512	10	214,598	-	-	-	-	-	-
Executive	512	30	45,848	-	-	-	-	-	-
Executive	512	60	2,766	-	-	-	-	-	-
Executive	512	70	7,479	-	-	-	-	-	-
Financial and Administrative	513	10	331,879	-	-	-	-	-	-
Financial and Administrative	513	30	222,071	-	-	-	-	-	-
Legal Counsel	514	30	239,048	-	-	-	-	-	-
Comprehensive Planning	515	10	2,839	-	-	-	-	-	-
Debt Service Payments	516	70	-	-	768,107	-	-	-	-
Pension Benefits	518	30	-	-	-	-	-	-	2,988,732
Other General Government	519	10	80,281	-	-	-	-	-	-
Other General Government	519	30	22,026	-	-	-	-	-	-
Other General Government	519	60	-	-	-	365,281	-	-	-
Other General Government	519	80	-	-	-	-	-	-	-
Law Enforcement	521	10	110,778	-	-	-	-	-	-
Law Enforcement	521	30	1,863,360	-	-	-	-	-	-
Law Enforcement	521	70	8,089	-	-	-	-	-	-
Fire Control	522	10	735,544	-	-	-	-	-	-
Fire Control	522	30	499,597	-	-	-	-	-	-
Fire Control	522	70	89,590	-	-	-	-	-	-
Other Public Safety	529	10	213,271	-	-	-	-	-	-
Other Public Safety	529	30	151,223	-	-	-	-	-	-
Other Public Safety	529	60	10,535	-	-	-	-	-	-
Other Public Safety	529	70	7,479	-	-	-	-	-	-
Other Public Safety	529	80	-	35,735	-	-	-	-	-
Garbage/Solid Waste	534	10	-	-	-	-	512,748	-	-
Garbage/Solid Waste	534	30	-	-	-	-	554,420	-	-
Other Physical Environment	539	10	149,130	-	-	-	-	-	-
Other Physical Environment	539	30	21,623	-	-	-	121,838	-	-
Other Physical Environment	539	80	-	-	-	85,016	-	-	-
Roads/Street Facilities	541	10	247,610	-	-	-	-	-	-
Roads/Street Facilities	541	30	169,451	-	-	-	-	-	-
Roads/Street Facilities	541	70	179,261	-	-	-	-	-	-
Libraries	571	10	36,786	-	-	-	-	-	-
Libraries	571	30	25,431	-	-	-	-	-	-
Parks/Recreation	572	10	269,633	-	-	-	116,934	-	-
Parks/Recreation	572	30	121,866	-	-	-	113,890	-	-
Parks/Recreation	572	60	-	6,673	-	1,181,310	-	-	-
Parks/Recreation	572	70	2,171	-	-	-	-	-	-
Parks/Recreation	572	80	-	15,006	-	-	-	-	-
Interfund Transfers Out	581	90	11,881	-	-	202,409	75,000	-	-
Totals for Expenses			5,955,596	92,089	768,107	1,834,016	1,494,830	-	2,988,732

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Revenues - Fiscal Year Ended 2002									
Unit ID:	200197	Local Government Name:	Lake Park	Fund Groups					
Account Description	Account Code	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Pension	Trust or Agency
Ad Valorem	311000	2,448,633	-	-	-	-	-	-	-
Electricity	313100	336,932	-	-	-	-	-	-	-
Telecommunications	313200	3,688	-	-	-	-	-	-	-
Gas	313400	6,824	-	-	-	-	-	-	-
Cable Television	313500	45,342	-	-	-	-	-	-	-
Solid Waste	313700	14,400	-	-	-	-	-	-	-
Electricity	314100	469,064	-	-	-	-	-	-	-
Water	314300	90,888	-	-	-	-	-	-	-
Gas	314400	3,096	-	-	-	-	-	-	-
Occupational Licenses	321000	185,865	-	-	-	-	-	-	-
Building Permits	322000	312,586	-	-	-	-	-	-	-
Other Licenses, Permits, Fees	329000	10,512	-	-	-	-	-	-	-
Other Federal Grants	331900	-	25,762	-	42,129	-	-	-	-
Garbage/Solid Waste	334340	-	-	-	-	1,062,226	-	-	-
Cultural/Recreation	334700	-	-	-	-	9,305	-	-	-
Other State Grants	334900	-	21,679	-	-	-	-	-	-
State Revenue Sharing Proceeds	335120	1,673,212	-	-	-	-	-	-	-
Alcoholic Beverages Licenses	335150	5,587	-	-	-	-	-	-	-
Other General Government	335190	4,740	-	-	-	-	-	-	-
Other Local Grants	337900	10,000	63,385	-	770,401	-	-	-	-
Shared Rev Im Other Local Units	338000	15,153	-	-	-	-	-	-	-
Administrative Fees	341300	120,000	-	-	-	-	-	-	-
Fire Protection	342200	130,609	-	-	-	-	-	-	-
Protective Inspections	342500	33,328	-	-	-	-	-	-	-
Ambulance Fees	342600	124,676	-	-	-	-	-	-	-
Other Public Safety Charges and Fees	342900	32,219	-	-	-	-	-	-	-
Parks and Recreation	347200	28,283	-	-	-	49,792	-	-	-
Special Events	347400	3,235	-	-	-	-	-	-	-
Judgements & Fines	351000	41,862	2,594	-	-	-	-	-	-
Library	352000	2,665	-	-	-	-	-	-	-
Violations of Local Ordinances	354000	17,897	-	-	-	-	-	-	-
Interest /	361100	16,671	4,208	-	8,442	3,058	-	152,909	(291,393)
Net Increase (Decrease) in Fair Val of Inv.	361300	-	-	-	-	-	-	-	-
Rents/Royalties	362000	-	-	-	-	363,267	-	-	-
Disposition of Fixed Assets	364000	113,471	-	-	-	-	-	-	-
Pension Fund Contributions	368000	-	-	-	-	-	-	392,968	-
Other Miscellaneous Revenues	369900	58,706	-	-	-	-	-	-	-
Inter Fund Transfers In	381000	202,409	1,157	-	-	10,724	-	-	-
Contributions from Enterprise Contributions	382000	75,000	-	-	-	-	-	-	-
Other Non-Op Sources-Proprietary	389900	-	-	-	-	160,616	-	-	-
Totals for Revenue		6,637,553	118,785	768,107	820,972	1,658,988	-	254,484	-